Guidelines for Online Mark Entry – June 2018 Examinations

S. No.	Procedures to follow
1.	Kindly enter the URL as **www.enrolment.niepmdexaminationsnber.com** in the address bar of your browser.
2.	Enter your Institution Code and Password. After the successful login, the webpage will be redirecting to the Institution's home page.

3.	In the home page, click on the **Mark Entry Link** (which is represented as in Blue Colour Button) of the respective course and batch. The Webpage will redirect to the Online Mark Entry page.

Programme	Maximum Intake	Enrolled	RCI Approval Letter	Batch			Links	
DEd-SE-CP	25	5	199_2._1.jpg	2017	Edit	Delete	Enrolment	Marks Entry
DEd-SE-MD	25	19	199_8._1.jpg	2017	Edit	Delete	Enrolment	Marks Entry
DEd-SE-ASD	25	14	199_3._1.jpg	2017	Edit	Delete	Enrolment	Marks Entry
ACCIE(CD)	30	30	199_9._2.jpg	2017	Edit	Delete	Enrolment	Marks Entry
CCCG	25	12	199_7._1.pdf	2017	Edit	Delete	Enrolment	Marks Entry

4.	The **Online Mark Entry** page will have the following:

- a. Respective Programme and batch details
- b. Print option
- c. The Mark Entry Table

Mark Entry Table:
The Table will have the following information:
- i. Candidates' Enrolment Number,
- ii. Candidates' Name,
- iii. Applied Subjects with Subject Code, Subject Name, Term, Marks (Minimum and Maximum) for Theory (Internal) and Practical (Internal and External); and
- iv. Two dotted editable text (box) for entering the marks

| Home / Mark Entry (DEd-SE-MD , 2017) | | | | | | | | | Print |

« 1 2 3 4 5 6 7 8 ... 11 12 »

Enrolment No All ▾	Name	Subject Code All ▾	Subject Name All ▾	Subject Type All ▾	Term	Minimum Internal Mark	Maximum Internal Mark	Mark Internal secured	Minimum External Mark	Maximum External Mark	Mark External secured	Result
		01MDID	Introduction to Disabilities	Theory	1	12	30	☐ ▾			☐	
		01MDEP	Educational Psychology	Theory	1	12	30	☐ ▾			☐	
		01MDHD	Human Growth Development & Life Span Approach	Theory	1	12	30	☐ ▾			☐	
		01MDEA	Educational Assessment, Teaching Strategies & Material Development	Theory	1	12	30	☐ ▾			☐	
		01CPAP	Assessment & Individualized Education Program	Practical	1	90	180	☐ ▾	60	120	☐ ▾	
		01CPGC	Group Teaching & Peer Observation: Curricular Activities	Practical	1	60	120	☐ ▾	40	80	☐ ▾	
		01CPMB	Therapeutics & Management of Behaviour	Practical	1	60	120	☐ ▾	40	80	☐ ▾	
		01CPTD	Preparation of Teaching Aids & Adaptive Devices	Practical	1	30	60	☐ ▾	20	40	☐ ▾	

5.	i. Kindly enter the marks for theory and practical subjects in the provided editable text box.
	ii. Refresh the browser in case any mark(s) entered / updated is / are not showing in the webpage.
	(**Note**: Only the **Internal** marks can be entered for **Theory** subjects)

6.	Select the **Inverted Triangular Box** near to the mark entering box to mark ABSENT.						

i)

221701401	Ajin Johny J	01CPEP	Education Psychology	Theory	1	16	40
221701401	Ajin Johny J	01CPPM	Physical & Functional Management of Cerebral Palsy	Theory	1	16	40
221701401	Ajin Johny J	01CPCM	Communication, Hearing, Language & Speech	Theory	1	16	40
221701401	Ajin Johny J	01CPEC	Education for Children with Cerebral Palsy	Theory	1	16	40
221701404	Simanta Deka	01CPAP	Assessment & Individualized Education Program	Practical	1	90	180	60	120
221701404	Simanta Deka	01CPGC	Group Teaching & Peer Observation: Curricular Activities	Practical	1	60	120	40	80

ii)

| 01CPAP | Assessment & Individualized Education Program | Practical | 1 | 90 | 180 | 60 | 120 | Mark Absent |
| 01CPGC | Group Teaching & Peer Observation: Curricular Activities | Practical | 1 | 60 | 120 | 40 | 80 |

The Absent will be marked as Abs (in red colour).

| 01CPAP | Assessment & Individualized Education Program | Practical | 1 | 90 | 180 | 60 | 120 | Abs |
| 01CPGC | Group Teaching & Peer Observation: Curricular Activities | Practical | 1 | 60 | 120 | 40 | 80 |

Guidelines for Online Mark Entry – June 2018 Examinations

7.	**Regarding colour code**:
	   a. Green colour – indicates the valid mark entered between the minimum and maximum marks of the respective subject,
	
	     01CPIT Introduction to Disabilities Theory 1 16 40 36 ▼ ☐
	
	   b. Red colour – indicates the invalid mark entered (exceeding maximum mark of the respective subject),
	
	     01CPIT Introduction to Disabilities Theory 1 16 40 🔴 ▼ ☐
	
	   c. Yellow colour – indicates the process of updating the existing mark in the respective mark entering box.
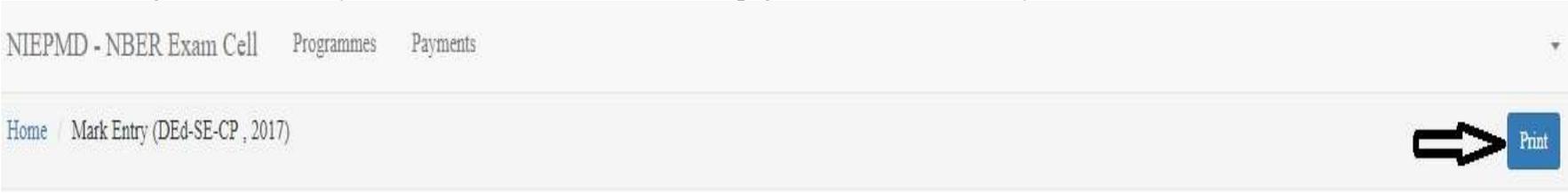
8.	After the filling the marks, kindly click on the **Print** button on the webpage to download and verify the marks entered details online. NIEPMD - NBER Exam Cell Programmes Payments ▼ Home / Mark Entry (DEd-SE-CP , 2017) ⇨ Print
9.	In case of any queries, kindly contact **Mr. ABIJIT. A** (Phone No: **07299639376**), **Software Engineer [SE], NIEPMD-NBER** or email us at **niepmd.examinations@gmail.com**.
	Note: Please enter the **Internal and External Marks** which you have sent to **NIEPMD-NBER** as hard copies.